

The regular scheduled meeting for the Town of East Bloomfield was held at the East Bloomfield Town Hall on Monday evening, June 26, 2017 at 7:00 PM with Supervisor Frederick Wille presiding.

Wille opened the regular Town Board meeting at 7:00 PM.

Present:	Supervisor	Frederick A. Wille
	Council Person	Michelle T. MacMillan
	Council Person	Frank W. Fessner
	Council Person	Ronald P. Hawkins
	Council Person	William J. Mitchell Jr.

Attending the meeting were Margaret Gochenaur (Town Clerk), Brian Bernard (Highway Superintendent), Don Collins (Assessor), Ron Roach (AWA Liaison), Amanda Lester, with her two sons, and James Voorhees.

Pledge of Allegiance led by Councilman Fessner.

Wille welcomed everyone to the meeting and thanked them for coming.

APPROVAL OF MINUTES: Motion was made by Fessner, seconded by Hawkins, to approve the June 12, 2017 minutes. No Discussion was held. Motion Approved: Ayes 4 (Fessner, Mitchell, Hawkins, and Wille) Nays 0 Abstain 1 (MacMillan)

ASSESSOR'S REPORT: Motion was made by Fessner, seconded by MacMillan, to approve the Assessor's report. Discussion was held. Motion Approved: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0 Collins reported on the Memorandum of Understanding agreement he received from NYS Department of Taxation and Finance Office of Real Property Tax Services. This agreement in its entirety was included in the Boards Packet. Discussion was held.

Motion was made by Mitchell, seconded by Hawkins, to adopt Resolution 2017-043 To Approve the Memorandum of Understanding Outlining the Responsibilities of the Town of East Bloomfield and NYS Office of Real Property Tax Services in the Reassessment Process for 2018 and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0

RESOLUTION 2017-043

TO APPROVE THE MEMORANDUM OF UNDERSTANDING OUTLINING THE RESPONSIBILITIES OF THE TOWN OF EAST BLOOMFIELD AND NYS OFFICE OF REAL PROPERTY TAX SERVICES IN THE REASSESSMENT PROCESS FOR 2018

WHEREAS, the Town of East Bloomfield has elected to proceed in conducting a reassessment of all Town properties in 2018; and

WHEREAS, the reassessment of Town properties is a process that will result in an equitable 2018 assessment role; and

WHEREAS, the NYS Office of Real Property Tax Services has prepared and provided a Memorandum of Understanding to clarify and outline the roles and responsibilities of the Town of East Bloomfield and the NYS Office of Real Property Tax Services in the reassessment process for 2018; and

WHEREAS, the Board of the Town of East Bloomfield has reviewed said Memorandum of Understanding; now, therefore, be it

RESOLVED, that this East Bloomfield Town Board approves the Memorandum of Understanding; and also, be it

RESOLVED, that the Town Supervisor and Town Assessor are hereby authorized and empowered to execute said Memorandum of Understanding; and also, be it

RESOLVED, that a copy of this Resolution and a copy of the signed Memorandum of Understanding be provided to the Town Assessor and to Christine Bannister, Regional Director, NYS Office of Real Property Tax Services, 3887 West Main Street Road, Batavia, NY 14020.

HIGHWAY SUPERINTENDENT'S REPORT: Motion was made by Mitchell, seconded by Hawkins, to approve the Highway Superintendent's May report. Discussion was held. Motion Approved: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0 Bernard reported on the quote from Tenco Industries, Inc to piggyback off of Onondaga Counties contract to purchase a New 2018 International Truck at a price of \$236,562.00. Discussion was held. Mitchell asked both Fred and Michelle to meet with Patty to see how having a BAN due in January of 2018 would impact the budget. Discussion was held. Bernard would like the Town Board to approve the purchase of this truck at the next meeting so that he can get it ordered, with the expected delivery to be January 2, 2018. Discussion was held. Bernard reported that Auction International will be coming tomorrow to take pictures of the 2016 F-250 (old Highway Superintendent's truck). Bernard reported that it will cost \$30.00 to have the pictures taken. Discussion was held. Motion was made by Mitchell, seconded by MacMillan, to authorize the sale of said truck through Auction International for a minimum bid of not less than \$31,500. Discussion was held. Motion Approved: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0 Bernard reported on the shared services program for heavy equipment through Ontario County. Bernard reported that the Town Board should consider the shared service program for the following two items: A Rubber Tire Roller, and a Line Painter Truck. Bernard reported this would be more for convenience, not a savings. Discussion was held.

SUPERVISOR'S REPORT: Wille reported that he met with David Zorn in regards to the Comprehensive Plan. David reported that after reviewing said plan, it's definitely incomplete. Wille reported he will be holding a conference call with David, John Steinmetz, and himself in how to move forward to get the Comprehensive plan completed. Wille reported that alot of work still needs to be done. Discussion was held.

Motion was made by Mitchell, seconded by Fessner, to adopt Resolution 2017-042 To Acknowledge the Completion of the Internal Audits and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0

RESOLUTION 2017-042

TO ACKNOWLEDGE THE COMPLETION OF THE INTERNAL AUDITS

WHEREAS, the Board of the Town of East Bloomfield hereby acknowledges that Internal Audits have been conducted in each Town Department for the fiscal year ending December 31, 2016; and

WHEREAS, a copy of each written Audit has been provided to the Town Board and each Department Head; and now therefore be it,

RESOLVED, that the Board of the Town of East Bloomfield hereby acknowledges that the Internal Audits for the fiscal year ending December 31, 2016 have been conducted and are now complete; be it

RESOLVED, that a copy of this Resolution be provided to Joan Casazza, Internal Control Liaison, NYS Office of Court Administration, 2500 Pond View Suite LL01, Castleton-on-Hudson, NY 12033

Motion was made by Mitchell, seconded by Fessner, to adopt Resolution 2017-044 Authorizing the payment of \$1,669.00 for a Million dollars' worth of coverage to Purchase Cyber Liability Insurance and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0

RESOLUTION 2017-044

AUTHORIZATION TO PURCHASE CYBER LIABILITY INSURANCE

WHEREAS, the Town Board of the Town of East Bloomfield wishes to obtain Cyber Liability Insurance to mitigate losses from a variety of cyber incidents, including data breaches, business interruption and network damage; and

WHEREAS, the Town Board received an affordable quote for a Cyber Liability Insurance policy from the Town's Insurance Broker, Paris-Kirwan Associates, Inc.; and

WHEREAS, a copy of said quote has been provided to the Town Board; and now therefore be it

RESOLVED, that the Town Board authorizes the purchase of Cyber Liability Insurance from the Town’s Insurance Broker, Paris Kirwan Associates. Inc.

Wille reported on the drinking fountain for Veterans Park. Wille submitted an article to the Board with concerns about how unsanitary they can be. Discussion was held. Hawkins requested that Wille contact the Department of Health as to whether this is a concern or not. Hawkins would like that response in writing. Wille reported that Pastor Jeri Kober from the East Bloomfield United Methodist Church is requesting that the \$60.00 fee for a building permit be waived so that the church (not-for-profit) can repair two areas of roofing. Discussion was held. Motion was made by Mitchell, seconded by Fessner, to approve waiving the \$60.00 fee for a building permit so the East Bloomfield United Methodist Church (not-for-profit) can repair two areas of roofing. Discussion was held. Motion Approved: Ayes 4 (Fessner, Mitchell, MacMillan, and Wille) Nays 1 (Hawkins)

COMMITTEE REPORTS:

Audit: Nothing to report.

Buildings and Grounds: Nothing to report.

HIGHWAY: Nothing to report.

IT/Technology: Nothing to report.

INSURANCE: Mitchell reported that we will not know anything about the Health Insurance increase until early October.

PARKS and RECREATION: Fessner reported that the foundation for the Basketball court is in at Veterans Park. Discussion was held. Fessner reported that the Playground at Veterans Park is up but not yet completed. Discussion was held. Gochenaur reported that she received a request from the Bloomfield Rotary (Kathy Conratt), requesting permission to use Elton Park to hold the Series of Summer Concerts. The concerts will begin on Tuesday June 27th and run every Tuesday thru August 29th. Discussion was held. Motion was made by Fessner, seconded by Hawkins, to allow Rotary to use Elton Park to hold the Series of Summer Concerts starting Tuesday June 27th and run every Tuesday thru August 29th as long as they provide a Certificate of Liability Insurance to the Town before the concerts begin. Motion Approved: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0

WATER/SEWER VILLAGE OF BLOOMFIELD: Nothing to report.

PERSONNEL: Nothing to report.

COMMUNICATIONS: Gochenaur reported that Dave Damaske came to see her in regards to kids being in Boughton Park illegally, and also how to address parked cars on the side of both Stirnie Road and Boughton Road. The Boughton Park Board will be meeting with the Ontario County Sheriff’s Department to see how to best handle this issue. Discussion was held.

ROUND TABLE- OTHER BUSINESS: None.

BUDGET TRANSFERS/AMENDMENTS: Motion was made by Fessner, seconded by Hawkins, to approve the Budget Transfers and Amendments as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0

PAYMENT OF BILLS: Motion was made by Fessner, seconded by Hawkins, to approve paying of the Bills as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0

General Fund A	- Abs. #712 - Vouchers -	209,211-217,220-222,225, 7143,7145,7151	\$	10,329.35
General Fund B	- Abs. #712- Vouchers -	209,212,218,224	\$	852.52
Highway DA	- Abs. #712- Vouchers -	212,7150	\$	520.07
Highway DB	- Abs. #712 - Vouchers -	212,7143,7144,7146-7149,7152, 7153,7154	\$	137,285.39
Capital Funds-Bans	- Abs. #712- Vouchers -	226	\$	28,376.00
Water Proj-Whalen Rd-Abs. #712-	Vouchers -	219,223	\$	29,652.58
Sewer Dist. #1	- Abs. #712- Vouchers -	220	\$	216.01
Water Dist. #1	- Abs. #712 - Vouchers -	220	\$	162.91
Water Dist. #2	- Abs. #712- Vouchers -	210	\$	205.00
Water Dist. #2 Ext.#2	- Abs. #712 - Vouchers -	220	\$	21.38

ADJOURNMENT: Motion was made by Wille, seconded by MacMillan, to adjourn the meeting at 8:06 PM. Motion Approved: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0

Respectfully Submitted,

Margaret M. Gochenaur
Town Clerk