

The regular scheduled meeting for the Town of East Bloomfield was held at the East Bloomfield Town Hall on Monday evening, January 25, 2016 at 7:30 PM with Supervisor Frederick Wille presiding.

Wille opened the regular Town Board meeting at 7:30PM.

Present:	Supervisor	Frederick A. Wille
	Council Person	Michelle T. MacMillan
	Council Person	Frank W. Fessner
	Council Person	Ronald P. Hawkins
	Council Person	William J. Mitchell Jr.

Attending the meeting were Margaret Gochenaur (Town Clerk), Brian Bernard (Highway Superintendent), Andy Hall (Code Enforcement Officer), Ron Roach (AWA Liaison), Jeff Daley (Recreation Director), Brad Bennett (Planning Board Chair), and Andrew Rogers.

Pledge of Allegiance led by Councilman Fessner.

Wille welcomed everyone to the meeting and thanked them for coming.

APPROVAL OF MINUTES: Motion was made by Fessner, seconded by MacMillan, to approve the January 11, 2016 Organizational Meeting minutes. No Discussion was held. Motion Approved: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan and Wille) Nays 0 Motion was made by Fessner, seconded by Hawkins, to approve the January 11, 2016 minutes. No Discussion was held. Motion Approved: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan and Wille) Nays 0

Jean O’Connell, and two staff members, from J. O’Connell & Associates, Inc. gave a presentation to the Town Board in regards to Grant Writing, and how they can help the Town of East Bloomfield obtain funding for its programs. Jean reported that the Town of East Bloomfield is eligible for a variety of competitive grants that are available through the Federal and New York State Governments. Jean gave a brief background history of J. O’Connell & Associates, Inc. Jean reported that the firm’s goal in working with the Town of East Bloomfield will be to establish a working relationship that will enable the Town to receive a Continuous Flow of funded grants. Jean provided the Board with information about the firm, including fees, services offered, a partial list of successful grants, client list, and reference letters. Discussion was held. Mitchell asked what the Annual Cost would be for their services. Jean reported \$32,000.00. Discussion was held. Jean presented Fred, and the Town Board with a completed grant request/application to be sent to Senator Rich Funke’s Office for an outdoor recreational piece of equipment to be used at Veterans Park. Discussion was held.

HIGHWAY SUPERINTENDENT’S REPORT: Motion was made by Mitchell, seconded by Fessner, to approve the Highway Superintendent’s report. No Discussion was held. Motion Approved: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0 Bernard reported on the 2016 pickup truck bids from New York State Office of General Service (OGS) Mini Bids, for both the Code Enforcement Officer’s truck and the Highway Superintendents truck. Discussion was held.

Motion was made by Mitchell, seconded by MacMillan, to adopt the Resolution 2016-014 To Authorize the Code Enforcement Officer to Purchase a Pickup Truck and waive a reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays: 0

Resolution 2016-014

Resolution to Authorize the Code Enforcement Officer to Purchase a Pick Up Truck

WHEREAS, the Town Enforcement Code Officer informed the East Bloomfield Town Board that the existing pickup truck is up for his yearly exchange;

WHEREAS, the Code Enforcement Officer have submitted the lowest possible bid from the New York State Mini Bid Response Site;

WHEREAS, the Town Board has approved the Code Enforcement Officer to purchase a 2016 Chevrolet Silverado 1500 Double Cab 1LT 4WD Truck from Hoselton Chevrolet, Rochester, NY at a cost of \$30,992.71; now therefore be it

RESOLVED that this Board authorizes the purchase of a 2016 Chevrolet Silverado 1500 Double Cab 1LT 4WD Truck for the Code Enforcement Officer for a total of \$30,992.71; and be it

RESOLVED, that this Board authorizes the purchase from Hoselton Chevrolet, Rochester, NY; and be it

RESOLVED, that a copy of this resolution be sent to the Code Enforcement Officer.

Motion was made by Mitchell, seconded by Fessner, to adopt the Resolution 2016-013 To Authorize the Highway Superintendent to Purchase a Pickup Truck and waive a reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays: 0

Resolution 2016-013

Resolution to Authorize the Highway Superintendent to Purchase a Pick Up Truck

WHEREAS, the Highway Superintendent informed the East Bloomfield Town Board that the existing pickup truck is up for his yearly exchange;

WHEREAS, the Highway Superintendent have submitted the lowest possible bid from the New York State Mini Bid Response Site;

WHEREAS, the Town Board has approved the Highway Superintendent to purchase a 2016 Ford F250 XLT Super Cab 142" WB 4WD Truck from Webster Ford Inc. dba Henderson Ford, Webster, NY at a cost of \$33,285.83; now therefore be it

RESOLVED that this Board authorizes the purchase of a 2016 Ford F250 XLT Super Cab 142" WB 4WD Truck for the Highway Superintendent for a total of \$33,285.83; and be it

RESOLVED, that this Board authorizes the purchase from Webster Ford Inc. dba Henderson Ford, Webster, NY; and be it

RESOLVED, that a copy of this resolution be sent to the Highway Superintendent.

SUPERVISOR'S REPORT:

Motion was made by Fessner, seconded by Mitchell, to adopt the Resolution 2016-006 To Adopt Agreement for 2016 Dog Control Services with Ontario County and waive a reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays: 0

RESOLUTION 2016-006

TO ADOPT AGREEMENT FOR 2016 DOG CONTROL SERVICES WITH ONTARIO COUNTY

WHEREAS, The Town of East Bloomfield has annually contracted with Ontario County for dog control services, and

WHEREAS, it is necessary to adopt a new dog control contract for the year 2016; and

WHEREAS, the agreement provides for a cost of \$9,890.00 for the year; and

WHEREAS, these funds are included in the 2016 Town of East Bloomfield budget, now therefore, be it

RESOLVED, that this Town Board hereby authorizes the Town Supervisor to execute the Agreement with Ontario County dog control services: and be it also

RESOLVED, that a copy of this resolution, along with the agreement, be forwarded to the Ontario County Deputy Administrator, 20 Ontario Street, Canandaigua, NY14424

Motion was made by Mitchell, seconded by Fessner, to adopt the Resolution 2016-007 To Adopt Sewer Agreement with the Village of Bloomfield and waive a reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays: 0

RESOLUTION 2016-007

RESOLUTION TO ADOPT SEWER AGREEMENT WITH THE VILLAGE OF BLOOMFIELD

WHEREAS, the Town of East Bloomfield contracts with the Village of Bloomfield for use of the Sanitary Sewer Facilities owned and operated by the Village, and

WHEREAS, the Sewer Agreement must be renewed, and

WHEREAS, the current agreement expired on December 31, 2013, and

WHEREAS, the Village has provided the Town with a renewal Sewer Agreement covering the period from January 1, 2016 through December 31, 2018, a three (3) year term, with an automatic renewal for three (3) year periods unless terminated by either party; and

WHEREAS, the Board of the Town of East Bloomfield has reviewed said renewal agreement; now, therefore, be it

RESOLVED, that this East Bloomfield Town Board approve of the renewal Sewer Agreement for the years 2016 through 2018, with an automatic three (3) year renewal clause; and also be it

RESOLVED, that a copy of this resolution and the signed renewal Sewer Agreement be sent to Mark Falsone, the Mayor of the Village of Bloomfield.

Motion was made by Fessner, seconded by Hawkins, to adopt the Resolution 2016-008 To Adopt Municipal Cooperation Agreement with the Town of Bristol for Joint Use of Transfer Station and waive a reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays: 0

RESOLUTION 2016-008

RESOLUTION TO ADOPT MUNICIPAL COOPERATION AGREEMENT WITH THE TOWN OF BRISTOL FOR JOINT USE OF TRANSFER STATION

WHEREAS, the Town of East Bloomfield and the Town of Bristol have an Agreement for the joint use of the Town of Bristol's refuse transfer station situated at the intersection of County Road 2 and Tilton Road in Bristol, and

WHEREAS, the Agreement must be renewed, and

WHEREAS, the current Agreement expired on December 31, 2015, and

WHEREAS, the Town of Bristol has provided the Town with a renewal Agreement covering the period from January 1, 2016 through December 31, 2016; and

WHEREAS, the cost associated with the operation of the transfer station will be an amount equal to one-half (1/2) of the annual wages (2016 total annual wage will be \$4,620.00) and other costs associated with the operation of the transfer station; and

WHEREAS, such costs shall be paid every three (3) months during the term of the agreement based upon invoices/billings submitted by the Town of Bristol; and

WHEREAS, the Board of the Town of East Bloomfield has reviewed said renewal Agreement; now, therefore, be it

RESOLVED, that this East Bloomfield Town Board approve of the renewal Agreement for the term January 1, 2016 through December 31, 2016; and also be it

RESOLVED, that a copy of this Resolution and a copy of the signed renewal Agreement be sent to the Town Supervisor for the Town of Bristol.

Motion was made by Mitchell, seconded by Fessner, to adopt the Resolution 2016-009 To Acknowledge the Completion of the 2015 Internal Audits and a reading of the Resolution was done. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0

RESOLUTION 2016-009

TO ACKNOWLEDGE THE COMPLETION OF THE 2015 INTERNAL AUDITS

WHEREAS, the Board of the Town of East Bloomfield hereby acknowledges that Internal Audits have been conducted in each Town Department for the fiscal year ending December 31, 2015; and

WHEREAS, a copy of each written Audit has been provided to the Town Board and each Department Head; and now therefore be it,

RESOLVED, that the Board of the Town of East Bloomfield hereby acknowledges that the Internal Audits for the fiscal year ending December 31, 2015 have been conducted and are now complete; be it

RESOLVED, that a copy of this Resolution be provided to Joan Casazza, Internal Control Liason, NYS Office of Court Administration, 2500 Pond View Suite LL01, Castleton-on-Hudson, NY 12033

Motion was made by Fessner, seconded by Hawkins, to adopt the Resolution 2016-010 To Appoint Fred Fink to the East Bloomfield Planning Board and waive a reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0

RESOLUTION 2016-010

TO APPOINT FRED FINK TO THE EAST BLOOMFIELD PLANNING BOARD

WHEREAS, Kip Jugle's term ended on December 31, 2015 and he elected not to be reappointed to the Planning Board, and

WHEREAS, the Planning Board needs a replacement to fill the vacated position, and

WHEREAS, the Planning Board has recommended Fred Fink to fill this position with a term to start February 5, 2016 and run thru December 31, 2022, therefore, be it

RESOLVED, that this Town Board hereby appoints Fred Fink, to the Planning Board of Appeals starting February 5, 2016 through December 31, 2022; and be it also

RESOLVED, that a certified copy of this resolution be forwarded to Fred Fink.

Motion was made by Mitchell, seconded by Fessner, to adopt the Resolution 2016-011 To Establish the Process for Review and Approval of the Comprehensive Plan and waive a reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0

RESOLUTION 2016-011

TO ESTABLISH THE PROCESS FOR REVIEW AND APPROVAL OF THE COMPREHENSIVE PLAN

WHEREAS, the Comprehensive Plan for the Town of East Bloomfield and Village of Bloomfield has been developed by a Committee appointed by the Town Board and Village Board of Trustees; and

WHEREAS, the Comprehensive Plan has been reviewed by the Ontario County Planning Board; and

WHEREAS, the Comprehensive Plan will now be reviewed by the East Bloomfield Planning Board and the Village of Bloomfield Planning Board; and

WHEREAS, the Comprehensive Plan will be further reviewed by the East Bloomfield Town Board and the Village of Bloomfield Board of Trustees; and

WHEREAS, once the Comprehensive Plan has been reviewed and approved, said Comprehensive Plan will be offered for Public Hearing; and be it

RESOLVED, that the aforementioned will be performed in accordance with the guidelines of Ontario County and New York State; and be it further

RESOLVED, that the East Bloomfield Town Board extends a public appreciation to the Comprehensive Plan Committee for their service and contribution to this plan.

Motion was made by Fessner, seconded by Hawkins, to adopt the Resolution 2016-012 To Amend Fee Schedule for Code Enforcement Office and waive a reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0

RESOLUTION 2016-012

TO AMEND FEE SCHEDULE FOR CODE ENFORCEMENT OFFICE

WHEREAS, the fee schedule for the Code Enforcement Office has been submitted and approved for 2016;

WHEREAS, the fee schedule for the Code Enforcement Office includes a required amendment with regard to an annual fee of \$24 to be charged for Sandwich Boards; and

WHEREAS, this amendment is in compliance with Local Law #4 of 2015; now therefore be it

RESOLVED, that the amended fee schedule is recommended for adoption by the East Bloomfield Town Board; and be it

RESOLVED, that a copy of this resolution be forwarded to the East Bloomfield Code Enforcement Office.

Wille reported that Mercy Flight Central has been servicing the Town of East Bloomfield since 1992, and is now seeking an additional monetary donation other than what Ontario County already provides. Discussion was held. Wille reported that individual Towns are making additional donations. Mercy Flight is seeking a \$400.00 donation from the Town of East Bloomfield. Discussion was held. MacMillan reported that she is not so inclined, due to the fact that they charge for each flight or get paid for each flight that they do. MacMillan reported that we would be spending tax payer's dollars to help fund someone who is already a for profit person/area. MacMillan reported that if the tax payer really wanted to support Mercy Flight they could make a donation on their own. MacMillan reported that she doesn't feel it's up to the Town Board to decide that. Mitchell and Fessner both agreed with MacMillan. Discussion was held. Wille reported on what Committees he's involved with at the County Level. Wille is on the Ontario County Board of Supervisors, that meets every three weeks. Wille also sits on three Standing Committees: Government Operations, Human Services, and Health and Medical. Wille reported that he will keep the Town Board updated on what is going on within his committees. Discussion was held.

COMMITTEE REPORTS:

Audit: nothing to report.

Buildings and Grounds: Hall reported that the windows have been delivered at Veterans Park.

HIGHWAY: Nothing to report.

IT/Technology: Nothing to report.

INSURANCE: Nothing to report.

PARKS and RECREATION: Fessner presented the Board with a picture of the Playground Equipment the Town is seeking in the recently applied for grant.

WATER/SEWER VILLAGE OF BLOOMFIELD: Mitchell reported to Andrew Rogers that the Town still doesn't have any answers surrounding specific questions raised at the last Town Board Meeting. Mitchell reported that a meeting is being held on Friday, January 29th with Jay Mitchell, Fred Wille, Don Collins, Glenn Thornton (Engineer), and Dan Bryson (Town Attorney), to try and get answers to questions raised by residents. Mitchell reported that Water District Documents are needed for Property Tax issues. Mitchell reported that it's very complicated. Discussion was held. Wille reported to Rogers that the Town is committed to getting the right answers for the residents of the Town of East Bloomfield. Discussion was held.

PERSONNEL: Wille reported that he has just received Updated Personnel Policies from the County that he will be cross walking with ours. Discussion was held.

COMMUNICATIONS: Hall reported that the Dishwasher (Heating Element) at Veterans Park is not working. Hall reported that the Lion's Club is not happy with the temperature of the hot water. Hall reported that the hot water is set at 120 degrees and he is not going to make it any hotter due to the fact that someone may possibly get burned. Hall reported that to replace the Dishwasher it would cost approximately \$1,200.00. Discussion was held.

ROUND TABLE- OTHER BUSINESS: Hawkins asked how many people have applied for the open Justice Position. Gochenaur reported she has received three Letters of Intent/ Resumes. Wille reported that he has received one. Discussion was held. Hawkins reported that the Post Office Evaluation is coming up in September. Hawkins reported that residents should be made aware of this. Hawkins reported that this Post Office may close after the Evaluation is complete. Discussion was held. Mitchell reported that Wille should reach out to Mayor Ellen Polimeni from the City of Canandaigua for her suggestions/help with who we should contact in regards to this. Discussion was held. Bernard reported that for the next two years he will be the acting President of the Ontario County Town & Villages Highway Association. Discussion was held. Bernard reported that he is requesting that the Highway Department Credit Cards be returned to him. Discussion was held. Motion was made by Mitchell, seconded by Fessner, that the following Credit Cards be returned and placed in the Highway Superintendent's care: Lowes, Home Depot, and Tractor Supply, and that said Credit Cards are to be Secured at all times. Discussion was held. Motion Approved: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0

BUDGET TRANSFERS/AMENDMENTS: None.

PAYMENT OF BILLS: Motion was made by Fessner, seconded by Hawkins, to approve paying of the Bills as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0

General Fund A	- Abs. #602 - Vouchers - 11, 12, 15, 16, 18-28, 31-34, 7003, 7004	\$ 329,675.22
General Fund B	- Abs. #602 - Vouchers - 12, 20, 26, 28, 30	\$ 2,067.89
Highway DA	- Abs. #602 - Vouchers - 12, 26, 7002, 7007	\$ 6,142.02
Highway DB	- Abs. #602 - Vouchers - 26, 28, 7001, 7004-7006, 7008	\$ 8,615.05
Water Infrast Improv.	- Abs. #602 - Vouchers - 14, 29	\$ 6,338.00
Sewer Dist. #1	- Abs. #602 - Vouchers - 27	\$ 190.56
Water Dist. #1	- Abs. #602 - Vouchers - 14, 17, 27, 31	\$ 686.66
Water Dist. #2	- Abs. #602 - Vouchers - 13, 14, 17, 27, 31	\$ 792.70
Water Dist. #2 Ext.#2	- Abs. #602 - Vouchers - 13, 27, 31, 35	\$ 1,726.73

ADJOURNMENT: Motion was made by Fessner, seconded by Hawkins, to adjourn the meeting at 9:25 PM. Motion Approved: Ayes 5 (Fessner, Mitchell, Hawkins, MacMillan, and Wille) Nays 0

Respectfully Submitted,

Margaret M. Gochenaur
Town Clerk