

The regular scheduled meeting for the Town of East Bloomfield was held at the East Bloomfield Town Hall on Monday evening, November 26, 2018 at 7:00 PM with Deputy Supervisor Michelle MacMillan presiding.

MacMillan opened the regular Town Board meeting at 7:00 PM.

Present:	Supervisor	Frederick A. Wille
	Council Member	Michelle T. MacMillan
	Council Member	Frank W. Fessner
	Council Member	Kathleen M. Conratt
	Council Member	William J. Mitchell Jr.

Attending the meeting were Margaret Gochenaur (Town Clerk), Scott Kimball (Highway Superintendent), and Ron Roach (AWA Liaison).

Pledge of Allegiance led by Council Member MacMillan.

MacMillan welcomed everyone to the meeting and thanked them for coming.

**APPROVAL OF MINUTES:** Motion was made by Mitchell, seconded by Conratt, to approve the November 13, 2018 minutes. No Discussion was held. Motion Approved: Ayes 5 (Fessner, Conratt, Mitchell, MacMillan, and Wille) Nays 0

**HIGHWAY SUPERINTENDENT’S REPORT:** Motion was made by Fessner, seconded by Conratt, to approve the Highway Superintendent’s report. Kimball reported that he will be purchasing Posted Signs to be placed on Oakmount Road near/around the Old Sanitarium. Discussion was held. Kimball reported that he is concentrating on getting the snow fences up in the areas where the town gets reimbursed for them by the state. Kimball reported that Route 444 is completed. Discussion was held. Kimball reported that his day starts at 3:00AM. He wanted the Town Board to know that his lunch time varies in case his truck is seen at his residence at different times during the week. Discussion was held. Kimball reported that on November 23<sup>rd</sup> on route #2 that the Town Plow Truck hit a car that was parked on the side of Eddy Road. The damage estimate to the vehicle is \$650.00. Kimball reported that there is another vehicle on the side of Oakmount Road that could be an issue. Discussion was held. Mitchell told Kimball to report the accident to the Insurance Company immediately. Kimball reported on an incident that happened on August 9<sup>th</sup> at Hansen’s involving a truck from the West Bloomfield Highway Department. Kimball found out from the Insurance Company that an Insurance Claim had been submitted. Kimball then read from the signed Intermunicipal Municipal Agreement which states that the Town of East Bloomfield is not liable. Discussion was held. Wille reported that he has spoken with Todd Campbell in regards to this incident and was assured that West Bloomfield would be paying for any damage that occurred to their truck. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conratt, Mitchell, MacMillan, and Wille) Nays 0

**SUPERVISOR’S REPORT:** Conratt reported that the Comprehensive Plan Committee is ready for the consultant to come in and wrap things up. Conratt is awaiting direction for the next steps that need to occur. Conratt reported they were a great committee and praised the committee for their hard work and ability to get things done. Discussion was held.

Motion was made by Mitchell, seconded by Fessner, to adopt Resolution 2018-058 Reappointment of Rosemary Garlapow to the East Bloomfield Zoning Board of Appeals and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Conratt, Mitchell, MacMillan, and Wille) Nays 0

**RESOLUTION 2018-058**

**REAPPOINTMENT OF ROSEMARY GARLAPOW TO THE EAST BLOOMFIELD ZONING BOARD OF APPEALS**

**WHEREAS,** the term for Zoning Board of Appeals member Rosemary Garlapow will end on December 31, 2018; and

**WHEREAS,** Rosemary Garlapow has expressed her desire to serve another five (5) year term; and

**WHEREAS,** the Town of East Bloomfield Zoning Board of Appeals Chair has recommended the reappointment of Rosemary Garlapow; now, therefore, be it

**RESOLVED,** that this Town Board hereby appoints Rosemary Garlapow of Bloomfield, New York to the Zoning Board of Appeals for the five (5) year term ending December 31, 2023; and be it also

**RESOLVED**, that the appointment be made effective with the expiration date of her existing term; and be it also

**RESOLVED**, that a certified copy of this resolution be forwarded to Rosemary Garlapow, who resides at 7370 Eddy Road, Bloomfield, NY 14469.

Motion was made by Fessner, seconded by Conradt, to adopt Resolution 2018-059 To Authorize Canandaigua National Bank as an Agent for the Town of East Bloomfield to Accept 2019 Town and County Property Tax Payments and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

**RESOLUTION 2018-059**

**TO AUTHORIZE CANANDAIGUA NATIONAL BANK AS AN AGENT FOR THE TOWN OF EAST BLOOMFIELD TO ACCEPT 2019 TOWN AND COUNTY PROPERTY TAX PAYMENTS**

**WHEREAS**, the Town Board of the Town of East Bloomfield wishes to give its residents the option of making their 2019 property tax payments at the Canandaigua National Bank; and

**WHEREAS**, Canandaigua National Bank is willing to provide this service; now, therefore, be it

**RESOLVED**, that the Town Board of the Town of East Bloomfield approves Canandaigua National Bank to act as its Agent and collect Town and County tax payments for the year 2019; and be it also

**RESOLVED**, that the Canandaigua National Bank will receive tax payments from January 2<sup>nd</sup> and through January 31st; and, be it also

**RESOLVED**, that the Canandaigua National Bank will accept full payments only (no installment payments); and be it also

**RESOLVED**, that the Canandaigua National Bank will deposit these payments to the Town of East Bloomfield Tax Account no later than the business day following receipt; and be it also

**RESOLVED**, that the Canandaigua National Bank will provide the Town of East Bloomfield Tax Collector with an itemized listing of taxes received; and be it also

**RESOLVED**, that the Canandaigua National Bank will provide this service at no charge to the Town of East Bloomfield; and be it also

**RESOLVED**, that the Town of East Bloomfield Tax Collector will be responsible for any check that is returned for any reason; and be it also

**RESOLVED**, that the Clerk of this Board send a certified copy of this resolution to Canandaigua National Bank and retain a copy in the official Town records.

Motion was made by Conradt, seconded by Fessner, to adopt Resolution 2018-060 Resolution Authorizing Supervisor to Pay Bills and Make Necessary Bookkeeping Entries for the Month of December and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

**RESOLUTION 2018-060**

**RESOLUTION AUTHORIZING SUPERVISOR TO PAY BILLS AND MAKE NECESSARY BOOKKEEPING ENTRIES FOR THE MONTH OF DECEMBER**

**WHEREAS**, the Town Board of the Town of East Bloomfield made a motion and unanimously approved the cancellation of the December 24, 2018 board meeting; and

**WHEREAS**, such board meeting was cancelled due to board members being unable to attend; and

**WHEREAS**, certain bills may need to be paid prior to the end of the month of December to insure they are paid in a timely manner; and

**WHEREAS**, certain bookkeeping transactions may be required to prepare for the month end and closing of the journals; and

**WHEREAS**, a Town Board meeting to formally approve these transactions will not occur until January 14, 2019; and therefore, be it

**RESOLVED**, that this Board authorizes the Town Supervisor to pay such bills and make such bookkeeping transactions as necessary prior to the end of the month of December; and also, be it

**RESOLVED**, that the Supervisor will communicate those changes to the Town Board members when they are transacted, in anticipation of formal approval at the Town Board meeting on January 14, 2019.

MacMillan set the Public Hearing for Local Law #7, to Rescind Local Override Law for the Fiscal Year 2019, Local Law #6 of 2018 for December 10, 2018 at 6:45 PM. Discussion was held.

**COMMITTEE REPORTS:**

**Audit:** Nothing to report.

**Buildings and Grounds:** Mitchell asked about Court Security specifically cameras being installed. Gochenaur reported that cameras were not included in this years JCAP Grant Application. Discussion was held. Mitchell then asked about the status of the two security doors for upstairs. Wille reported that he failed to bring up the associated cost of the Security Doors during the budget process. Discussion was held. Mitchell asked Gochenaur to follow up with Jim Kier regarding code particularly from a fire standpoint. Discussion was held. Mitchell asked Wille to make sure this was on the December 10<sup>th</sup> Agenda. Fessner reported there will be a meeting with the Architect regarding Veterans Park this Wednesday at 10:00AM. Fessner reported that the drawings located in the Town Board Meeting room were not the correct drawings for Veterans Park. Discussion was held.

**HIGHWAY:** Nothing to report.

**IT/Technology:** MacMillan reported that the \$25 per month needed for the added Network Monitoring Security that Integrated Systems would like the Town to purchase is available in the Budget according to Conklin the Budget Officer. Discussion was held.

**INSURANCE:** Nothing to report.

**PARKS and RECREATION:** Nothing to report.

**WATER/SEWER VILLAGE OF BLOOMFIELD:** MacMillan noted the letter from the Department of Health regarding the Village Water Supply that was included in the Town Board Packet. Discussion was held. MacMillan reported on Water District #2 Extension #8 Gary Pooler. MacMillan reported that Pooler is running a line to his house for water but cannot have a watermain installed because the Town of Canandaigua currently has a moratorium. Discussion was held. MacMillan reported that Pooler will be taxed the same as Water District #2. Discussion was held.

**PERSONNEL:** Conratt asked if anyone knew where we were with updates to the Employee Handbook? MacMillan reported that Conklin will be reaching out to the Town Attorney Dan Bryson regarding this. Discussion was held.

**COMMUNICATIONS:** None.

**ROUND TABLE – OTHER BUSINESS:** Mitchell reported that he and Wille met with the 3 Boughton Park owners regarding the dam work at Boughton Park. Mitchell reported that Farmington may need to be brought in to help with the cost of this. Discussion was held. Wille reported that 2 lots have been sold to Cy Plastics Works, Inc. from Honeoye Falls at West Park. Wille is expecting them to break ground in the Spring. Discussion was held. Wille reported that Frank Marianacci is about to close on the former Doctor's Office located on Maple Avenue. Wille reported he believes Senior Living Apartments will be the future of the property. Discussion was held. Gochenaur asked about the employees Health Insurance as it expires on November 30<sup>th</sup>. Kimball reported that he nor his help have received any information regarding Health Insurance. Mitchell reported he will make a phone call tomorrow morning to see what's going on.

**BUDGET TRANSFERS/AMENDMENTS:** Motion was made by Fessner, seconded by Conradt, to approve the Budget Transfers and Amendments as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

**PAYMENT OF BILLS:** Motion was made by Fessner, seconded by Conradt, to approve paying of the bills as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

General Fund A	- Abs. #822-	Vouchers - 436,439-442,444,445,7296,7299, 7301	\$ 32,598.78
General Fund B	- Abs. #822-	Vouchers - 438,440,443,445	\$ 13,021.50
Solid Wst MGMT Pro	- Abs. #822 -	Vouchers - 437	\$ 5,257.00
Highway DA	- Abs. #822-	Vouchers - 440,445,7293,7303,7307	\$ 34,058.25
Highway DB	- Abs. #822-	Vouchers - 440,7272,7285-7292,7294,7295, 7297,7298,7300,7304-7306,7308	\$ 24,402.04
Sewer Dist. #1	- Abs. #822-	Vouchers - 441	\$ 224.03
Water Dist. #1	- Abs. #822-	Vouchers - 441	\$ 89.00
Water Dist. #2	- Abs. #822-	Vouchers - 435	\$ 23.65
Water Dist. #2 Ext.#2	- Abs. #822-	Vouchers - 441	\$ 21.57
Water Dist. #2 Ext.#6	- Abs.#822-	Vouchers - 435	\$ 3.85

**ADJOURNMENT:** Motion was made by Mitchell, seconded by Fessner, to adjourn the meeting at 8:00 PM. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

Respectfully Submitted,

Margaret M. Gochenaur  
Town Clerk