

The regularly scheduled meeting for the Town of East Bloomfield was held at the East Bloomfield Town Hall on Monday evening, May 8, 2023 at 7:00 PM with Supervisor Frederick Wille presiding.

Wille opened the regular Town Board meeting at 7:00 PM.

Present:	Supervisor	Frederick A. Wille
	Council Member	Michelle T. MacMillan
	Council Member	Frank W. Fessner
	Council Member	Kathleen M. Conradt
	Council Member	William J. Mitchell Jr.

Attending the meeting were Margaret Gochenaur (Town Clerk), Robert Torno (Highway Superintendent), Kim Rayburn (Code Enforcement Officer), and Jim Voorhees.

Pledge of Allegiance led by Council Member Fessner.

Wille welcomed everyone to the meeting and thanked them for coming.

Wille introduced Amy Culbertson, Director and Kelly Ulmer, Assistant Director of the 2023 Summer Recreation Program who gave updates about the program for this year. Discussion was held.

**APPROVAL OF MINUTES:** Motion was made by Fessner, seconded by MacMillan, to approve the April 17, 2023 minutes. No Discussion was held. Motion Approved: Ayes 3 (Fessner, MacMillan, and Wille) Nays 0 Abstain 2 (Conradt and Mitchell) Motion was made by Fessner, seconded by Conradt, to approve the April 24, 2023 minutes. No Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and MacMillan) Nays 0 Abstain 1 (Wille)

**TOWN CLERK'S REPORT:** Motion was made by Fessner, seconded by Conradt, to approve the Town Clerk's report. No Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

**CODE ENFORCEMENT OFFICER'S REPORT:** Motion was made by MacMillan, seconded by Mitchell, to approve the Code Enforcement Officer's report. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

**SUPERVISOR'S REPORT:**

Motion was made by Conradt, seconded by MacMillan, to adopt Resolution 2023-023 Town of East Bloomfield Resolution to Create a Full-Time Position and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

**Resolution 2023-023**

**Town of East Bloomfield  
Resolution to Create a Full-Time Position**

**WHEREAS,** The Town of East Bloomfield needed a full-time Maintenance Position, and

**WHEREAS,** the Town of East Bloomfield Personnel & Buildings/Grounds Committees conducted an informal needs assessment for maintenance type work, and,

**WHEREAS,** both Committees met with the Director of Human Resources to discuss and decide upon Activity and Classification, and

**WHEREAS,** both Committees developed a list of work responsibilities and submitted them to Ontario County Human Resources for review, and

**WHEREAS,** Ontario County selected the Classification of Building Maintenance Assistant (see attachment), and therefore be it

**RESOLVED,** that this non-competitive classification be approved for creation by the East Bloomfield Town Board and be it further.

**RESOLVED,** that copies be sent to Ontario County Human Resources (Victoria Titus) and an original copy be filed in the East Bloomfield Town Clerk's Office.

**COMMITTEE REPORTS:**

**Audit:** Nothing to report.

**Buildings and Grounds:** Conradt thanked the Highway Department for their help in making the grounds at Veterans Park looked fabulous for the Rotary District Conference. Discussion was held. Motion was made by Fessner, seconded by Conradt, to authorize Wayside Garden Center to complete the beautification project (purchase of plants, installation of plants, and delivery) for the Town Hall at a price not to exceed \$2,000. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

**HIGHWAY:** Torno reported he will be away at Highway Superintendent School from June 5th-7th. Discussion was held. Motion was made by Mitchell, seconded by MacMillan, to authorize not more than \$500 to the Highway Superintendent so he may attend the Highway Superintendent’s School training in which he will submit itemized receipts for reimbursement. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0 Torno reported he has received his Consolidated Local Street and Highway Improvement Program (CHIPS) letter informing him the town will be receiving \$242,038.86 in CHIPS money. Discussion was held.

**IT/TECHNOLOGY:** Nothing to report.

**INSURANCE:** Nothing to report.

**PARKS and RECREATION:** Wille reported they are working to obtain easements for the walking path from Boughton Park to Veterans Park. Discussion was held. Gochenaur received an application from Kim Raup for the use of Veterans Park so the Bloomfield Elementary 1<sup>st</sup> graders could come and use the playground, baseball area, and the building. Discussion was held. Mitchell asked if the school sanctioned it. Discussion was held.

**WATER/SEWER VILLAGE OF BLOOMFIELD:** Nothing new to report.

**PERSONNEL:** Conradt requested to go into executive session after the payment of bills.

**COMMUNICATIONS:** None.

**ROUND TABLE – OTHER BUSINESS:** Rayburn reported she will be on vacation starting May 20<sup>th</sup> and she will return on May 30<sup>th</sup>. Conradt and Mitchell both reported they will both be absent at the May 22<sup>nd</sup> Town Board Meeting. Gochenaur reported the Town Clerk’s Office has received phone calls about the post Grown Bloomfield put out on Facebook regarding the town installing four Level 2 Fast Charging Stations within the town. MacMillan said they should have never put that out there. If the town wants to reach out to get public input, it should be put on the town’s website. Discussion was held. Wille reported he is working on the issue a resident is having while trying to get a utility pole removed from her front yard. Discussion was held.

**PAYMENT OF BILLS:** Motion was made by Fessner, seconded by Conradt, to approve paying of the bills as submitted. Discussion was held. Motion Approved: Ayes 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays 0

General Fund A	- Abs. #309- Vouchers - 176,179,180,181,183,184,186-198, 7105,7108	\$	10,067.39
General Fund B	- Abs. #309 - Vouchers - 196	\$	22.00
Highway DA	- Abs. #309 - Vouchers - 7103,7108	\$	250.49
Highway DB	- Abs. #309 - Vouchers - 185,7104-7107,7109,7110	\$	147,166.66
Sewer Dist. #1	- Abs. #309 - Vouchers - 191	\$	63.07
Water Dist. #1	- Abs. #309 - Vouchers - 177,178,182	\$	478.56
Water Dist. #2	- Abs. #309 - Vouchers - 178	\$	760.50
Water Dist. #2 Ext.#2	- Abs. #309 - Vouchers - 177,178	\$	67.07
Water Dist. #2 Ext.#6	- Abs. #309 - Vouchers - 177,178,191	\$	1,920.73

**EXECUTIVE SESSION:** Motion was made by Conradt, seconded by Fessner, to move into an Executive Session at 8:12 PM to discuss the employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, salary, demotion, discipline, suspension, dismissal of a particular person or corporation. Motion Approved: Ayes: 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays: 0

**RETURN TO REGULAR SESSION:** Motion was made by Conradt, seconded by Mitchell, to end Executive Session and return to regular session at 9:02 PM. Motion Approved: Ayes: 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays: 0

**ADJOURNMENT**: Motion was made by Fessner, seconded by Conradt, to adjourn the meeting at 9:03 PM. Motion Approved: Ayes: 5 (Fessner, Conradt, Mitchell, MacMillan, and Wille) Nays: 0

Respectfully Submitted,

Margaret M. Gochenaur  
Town Clerk