

The regular scheduled meeting for the Town of East Bloomfield was held at the East Bloomfield Town Hall along with a call-in option due to the COVID-19 Pandemic on Monday evening, March 22, 2021 at 7:00 PM with Supervisor Frederick Wille presiding.

Wille opened the regular Town Board meeting at 7:00 PM.

Present: Supervisor Frederick A. Wille
Council Member Kathleen M. Conradt
Council Member Frank W. Fessner
Council Member William J. Mitchell Jr.

Absent: Council Member Michelle T. MacMillan

Attending the meeting were Margaret Gochenaur (Town Clerk), Scott Kimball (Highway Superintendent), Don Collins (Assessor), Steve Lester (Planning Board Chair), Jeff Daley (Summer Recreation Director), Mark Falsone (Mayor), and Jim Voorhees.

Pledge of Allegiance led by Council Member Fessner.

Wille welcomed everyone to the meeting and thanked them for coming.

Jeff Daley the Summer Recreation Director addressed the board regarding the program this summer. Daley is seeking approval to hold the Summer Recreation Program at Veterans Park starting on July 5th and ending on August 6th. Daley is fully aware that all recommended CDC Guidelines will have to be followed. Discussion was held. Kimball suggested to Daley that he focus on the traffic pattern for delivery and pick-up of the campers. Discussion was held. Daley suggested that all registration details need to be completed by May 1st so that he can start to advertise the program. Discussion was held. Motion was made by Conradt, seconded by Fessner, to support the Summer Recreation Program contingent upon there being any changes in the laws or COVID surges and that we move forward and follow all the recommended guidelines and offer a Summer Recreation Program. Discussion was held. Motion Approved: Ayes 4 (Fessner, Mitchell, Conradt, and Wille) Nays 0

APPROVAL OF MINUTES: Motion was made by Fessner, seconded by Conradt, to approve the March 8, 2021 minutes. No Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

HIGHWAY SUPERINTENDENT'S REPORT: Motion was made by Mitchell, seconded by Fessner, to approve the Highway Superintendent's report. Mitchell asked Kimball about the WI-FI issue at Fuel Island. Kimball said Empire Access is working on a solution regarding the sometimes-interrupted signal. Kimball reported that everything that is getting pumped is getting billed. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

BUILDING & GROUNDS DEPARTMENT REPORT: Motion was made by Mitchell, seconded by Fessner, to approve the Building & Grounds Department report. No Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

SUPERVISOR'S REPORT:

Motion was made by Fessner, seconded by Conradt, to adopt Resolution 2021-019 Resolution to Change Fee on Returned Check and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

RESOLUTION 2021-019

Resolution to Charge Fee on Returned Check

WHEREAS, the Town of East Bloomfield from time to time receives payment in the form of a check that contains insufficient funds; and

WHEREAS, the Town of East Bloomfield has the authority to charge a service fee; and

WHEREAS, that authority resides in General Municipal Law of New York State, and;

WHEREAS, General Obligations Allow a Processing of \$20.00

WHEREAS, East Bloomfield will adopt such a processing fee, and

WHEREAS, East Bloomfield will only impose a fee when we incur administrative costs, and

RESOLVED, that this East Bloomfield Town Board approve the processing fee,

RESOLVED, that a certified copy of this resolution be filed with East Bloomfield Town Clerk and any other required personnel or municipal organizations.

Motion was made by Conradt, seconded by Fessner, to adopt Resolution 2021-020 To Appoint Christian Culbertson to the Boughton Park Commission and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

RESOLUTION 2021-020

To Appoint Christian Culbertson to the Boughton Park Commission

WHEREAS, Jeff Martin's term will end on December 31, 2023 and he is not able to complete that term, and

WHEREAS, the Boughton Park Commission needs a replacement to fill the vacated position, and

WHEREAS, the East Bloomfield Town Board has recommended Christian Culbertson of 18 Michigan Street Bloomfield, NY 14469 to fill this position with a term to start April 1, 2021 and run thru December 31, 2023, therefore, be it

RESOLVED, that this Town Board hereby appoints Christian Culbertson, to the Boughton park Commission starting April 1, 2021 through December 31, 2023; and be it also

RESOLVED, that a certified copy of this resolution be forwarded to Boughton Park Commission President David Damaske, and the East Bloomfield Town Clerk Margaret Gochenaur.

Motion was made by Mitchell, seconded by Fessner, to adopt Resolution 2021-021 To Establish COVID-19 Vaccination Leave and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

RESOLUTION 2021-021

TO ESTABLISH COVID-19 VACCINATION LEAVE

WHEREAS, the Board of the Town of East Bloomfield is in compliance with NYS Legislation allow town employees to have up to four hours per vaccination paid leave to be vaccinated; now, therefore

BE IT RESOLVED, that the Board of the Town of East Bloomfield hereby adopts this NEW YORK STATE provision, and

That copies of this resolution be filed with East Bloomfield Town Clerk Margaret Gochenaur.

Motion was made by Mitchell, seconded by Fessner, to adopt Resolution 2021-022 To Adopt the Town of East Bloomfield's Public Health Emergency Pandemic Plan and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

RESOLUTION 2021-022

TO ADOPT THE TOWN OF EAST BLOOMFIELD'S PUBLIC HEALTH EMERGENCY PANDEMIC PLAN

WHEREAS, The Town Board of East Bloomfield is required by New York State to complete a Public Health Emergency Pandemic Plan; and

WHEREAS, Such Pandemic Plan is a procedural & operational outline for the Town of East Bloomfield and serves to provide an efficient and comprehensive guide to the necessary actions in case of a health emergency, and

WHEREAS, The Pandemic Plan is intended to assure compliance with State and Federal requirements; and

WHEREAS, The Town Board may periodically review and update the Town's Pandemic Plan in a manner consistent with State and Federal laws and regulations, and

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of East Bloomfield has reviewed the Pandemic plan, and

BE IT FURTHER RESOLVED that this Pandemic Plan is intended to provide guidelines for the Town of East Bloomfield, and

That copies of this Public Health Emergency Pandemic Plan be filed with East Bloomfield Town Clerk, Margaret Gochenaur and with the Ontario County Clerk's Office.

Motion was made by Fessner, seconded by MacMillan, to approve the January Financial Reports as submitted. Discussion was held. Motion Approved: Ayes 4 (Fessner, Mitchell, Conratt, and Wille) Nays 0
Motion was made by Mitchell, seconded by Conratt, to amend the returned check fee to \$20. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conratt, Mitchell, and Wille) Nays 0

COMMITTEE REPORTS:

Audit: Nothing to report.

Buildings and Grounds: Fessner reported that he is working on the sewer easement for the Highway Department. Fessner noted there were some corrections that needed to be made. Discussion was held. Kimball asked now that we are charging a cleaning fee at Veterans Park how do we handle days when there are multiple events scheduled? Wille replied that the building & grounds committee will meet and discuss possible solutions. Kimball reported Gochenaur has been flooded with requests for field usage at Veterans Park. Kimball noted that trying to accommodate all request is impossible. Discussion was held. The board agreed to have Kimball set up 2 regulation soccer fields. If individual groups need a smaller field to use, they can use cones to make the fields smaller to fit there needs. Discussion was held.

HIGHWAY: Kimball reported that finding a dump spot for ditching material is difficult. Jeff Harter who lives in Baptist Hill offered Kimball year round access for dumping. Discussion was held. The Town Board thanks Harter and is fine with Kimball using that location to dump.

IT/TECHNOLOGY: Nothing to report.

INSURANCE: Mitchell reported that the underwriting is underway. Mitchell said it will be about 6 weeks before he receives any information. Discussion was held.

PARKS and RECREATION: Conratt reported that she is not having much luck pulling together a committee for the Parks & Recreation Plan. Conratt is going to move forward and set a meeting date sometime in April. Discussion was held. Gochenaur reported she has received a request for the use of Elton Park by Horseless Carriage Club of America (HCCA) (Jennifer Hess) to hold its Annual Car Show on Sunday July, 11, 2021. Discussion was held. Motion was made by Fessner, seconded by Conratt, to allow the Horseless Carriage Club of America (HCCA) (Jennifer Hess) to hold its Annual Car Show on Sunday July, 11, 2021 and to provide the Town Clerk with a current Certificate of Liability Insurance. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conratt, Mitchell, and Wille) Nays 0

WATER/SEWER VILLAGE OF BLOOMFIELD: Wille reported the maps regarding potential new water districts from JP Schepp should be coming sometime this week. Discussion was held.

PERSONNEL: Nothing to report.

COMMUNICATIONS: None.

ROUND TABLE – OTHER BUSINESS: Wille reported that composters are still available to residents to have at no cost. If any resident is in need of one Wille asks that they contact him directly. Wille is working with Kimball to distribute them to interested residents. Discussion was held.

PAYMENT OF BILLS: Motion was made by Fessner, seconded by Conradt, to approve paying of the bills as submitted. Discussion was held. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

General Fund A	- Abs. #106- Vouchers - 96,99,100,101,103-109,111-113, 115-117,7066,7069,7073	\$ 13,052.15
General Fund B	- Abs. #106 - Vouchers - 96,98,101,102,109,114,116	\$ 1,496.55
Highway DA	- Abs. #106 - Vouchers - 116	\$ 3,305.25
Highway DB	- Abs. #106 - Vouchers - 110,7060-7065,7067,7068,7070- 7073	\$ 12,448.07
Sewer Dist. #1	- Abs. #106 - Vouchers - 100,108	\$ 161.89
Water Dist. #1	- Abs. #106 - Vouchers - 108	\$ 22.31
Water Dist. #2	- Abs. #106 - Vouchers - 97,100,108	\$ 242.63
Water Dist. #2 Ext.#2	- Abs. #106 - Vouchers - 108	\$ 22.31
Water Dist. #2 Ext.#6	- Abs. #106 - Vouchers - 97,100,108	\$ 21.10

EXECUTIVE SESSION: Motion was made by Mitchell, seconded by Conradt, to move into an Executive Session at 7:50 PM to discuss the employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, salary, demotion, discipline, suspension, dismissal of a particular person or corporation. Motion Approved: Ayes: 4 (Fessner, Conradt, Mitchell, and Wille) Nays: 0

RETURN TO REGULAR SESSION: Motion was made by Wille, seconded by Conradt, to end Executive Session and return to regular session at 8:33 PM. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

ADJOURNMENT: Motion was made by Wille, seconded by Mitchell, to adjourn the meeting at 8:33 PM. Motion Approved: Ayes 4 (Fessner, Conradt, Mitchell, and Wille) Nays 0

Respectfully Submitted,

Margaret M. Gochenaur
Town Clerk