

The regular scheduled meeting for the Town of East Bloomfield was held at the East Bloomfield Town Hall along with a call-in option due to the COVID-19 Pandemic on Monday evening, January 11, 2021 at 6:00 PM with Supervisor Frederick Wille presiding.

Wille opened the regular Town Board meeting at 6:14 PM.

Present:	Supervisor	Frederick A. Wille
	Council Member	Michelle T. MacMillan
	Council Member	Frank W. Fessner
	Council Member	William J. Mitchell Jr.

Absent:	Council Member	Kathleen M. Conradt
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Attending the meeting were Margaret Gochenaur (Town Clerk), Scott Kimball (Highway Superintendent), Judi Stewart (Historian), Jim Kier (Code Enforcement Officer), and James Voorhees.

APPROVAL OF MINUTES: Motion was made by Mitchell, seconded by MacMillan, to approve the December 14, 2020 minutes. No Discussion was held. Motion Approved: Ayes 4 (Fessner, Mitchell, MacMillan, and Wille) Nays 0

TOWN CLERK'S REPORT: Motion was made by Fessner, seconded by MacMillan, to approve the Town Clerk's report. No Discussion was held. Motion Approved: Ayes 4 (Fessner, Mitchell, MacMillan, and Wille) Nays 0.

CODE ENFORCEMENT OFFICER'S REPORT: Motion was made by Fessner, seconded by MacMillan, to approve the Code Enforcement Officer's report. No Discussion was held. Motion Approved: Ayes 4 (Fessner, Mitchell, MacMillan, and Wille) Nays 0.

HIGHWAY SUPERINTENDENT'S REPORT: Motion was made by Fessner, seconded by MacMillan, to approve the Highway Superintendent's report. No Discussion was held. Motion Approved: Ayes 4 (Fessner, Mitchell, MacMillan, and Wille) Nays 0.

BUILDING & GROUNDS DEPARTMENT REPORT: Motion was made by Mitchell, seconded by Fessner, to approve the Building & Grounds Department report. Kimball reported on the following: Veterans Park Septic Install, Heater Unit in the downstairs of the Town Hall, and building another Porta-Potty for Boughton Park. Discussion was held. Motion Approved: Ayes 4 (Fessner, Mitchell, MacMillan, and Wille) Nays 0

TOWN HISTORIAN REPORT: Stewart reported the Dear Mrs. Steele, Thank You... Book, has been very successful. Stewart noted that the book has been purchased by people from all over the United States. Stewart reported that Gary Hooper is working on a project to record all the local men and women who served during the Korean and Vietnam War as there doesn't seem to be much recorded locally on either war. Discussion was held.

SUPERVISOR'S REPORT:

Motion was made by MacMillan, seconded by Mitchell, to adopt Resolution 2021-009 To Designate the Supervisor as a Voting Delegate to Attend the Association of Towns' Annual Conference and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Fessner, Mitchell, MacMillan, and Wille) Nays 0

RESOLUTION 2021-009

TO DESIGNATE THE SUPERVISOR AS A VOTING DELEGATE TO ATTEND THE ASSOCIATION OF TOWNS' ANNUAL CONFERENCE

WHEREAS, the Supervisor of the Town of East Bloomfield will be virtually attending the Association of Towns Annual Conference and Training in February 2021; and

WHEREAS, the Town of East Bloomfield is in good standing as a member of the Association of Towns of New York State; and

WHEREAS, the Supervisor will be attending the informational and voting sessions during the Association of Towns Annual Conference; therefore, be it,

RESOLVED, that the East Bloomfield Town Board designates Supervisor Frederick Wille as a voting delegate to vote on the Association of Town's annual legislative platform.

Motion was made by Fessner, seconded by MacMillan, to adopt Resolution 2021-010 Resolution to Recognize Bloomfield Central School Choice Week and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Fessner, Mitchell, MacMillan, and Wille) Nays 0

RESOLUTION 2021-010

**RESOLUTION TO RECOGNIZE
BLOOMFIELD SCHOOL CHOICE WEEK**

WHEREAS, all children in the Town of East Bloomfield should have access to the highest quality education possible; and

WHEREAS, the Town of East Bloomfield recognizes the important role that an effective education plays in preparing all students in the Town to be successful adults; and

WHEREAS, quality education is critically important to the economic vitality of the Town of East Bloomfield; and

WHEREAS, the Town of East Bloomfield is home to a high-quality public school from which parents can choose for their children, in addition to families who educate their children in the home; and

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and

WHEREAS, the Bloomfield School has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options; now therefore be it

RESOLVED, that the Town Board of the Town of East Bloomfield hereby recognizes January 24-30, 2021 as Bloomfield School Choice Week, and I call this observance to the attention of all of our residents; and be it also

RESOLVED, that a copy of this Resolution be sent to Julie Collier at proclamation@schoolchoiceweek.com

Motion was made by Mitchell, seconded by Fessner, to adopt Resolution 2021-011 Resolution to Reappoint John Wadsworth to the Town of East Bloomfield Board of Assessment Review and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Fessner, Mitchell, MacMillan, and Wille) Nays 0

RESOLUTION 2021-011

**RESOLUTION TO REAPPOINT JOHN WADSWORTH TO THE TOWN OF
EAST BLOOMFIELD BOARD OF ASSESSMENT REVIEW**

WHEREAS, the term for Board of Assessment Review member John Wadsworth expired on December 31, 2020; and

WHEREAS, John Wadsworth has expressed his desire to serve another five-year term; and

WHEREAS, the Town of East Bloomfield Board of Assessment Review Chair has recommended the reappointment; now, therefore, be it

RESOLVED, that this Town Board hereby reappoints John Wadsworth of East Bloomfield, New York to the Board of Assessment Review for the five-year term ending December 31, 2026; and be it also

RESOLVED, that the reappointment be made effective with the expiration date of his existing term; and be it also

RESOLVED, that a certified copy of this resolution be forwarded to John Wadsworth.

Motion was made by MacMillan, seconded by Fessner, to adopt Resolution 2021-012 To Adopt Updates to the Town of East Bloomfield's Employee Handbook and waive the reading of the Resolution. Discussion was held.
Motion Adopted: Ayes 4 (Fessner, Mitchell, MacMillan, and Wille) Nays 0

RESOLUTION 2021-012

TO ADOPT UPDATES TO THE TOWN OF EAST BLOOMFIELD'S EMPLOYEE HANDBOOK

WHEREAS, the Town Board of the Town of East Bloomfield adopted the Town's original Employee Handbook on January 1, 2011; and

WHEREAS, such Employee Handbook is a summary of the Employee Policies and Procedures and serves to provide the employees an efficient and comprehensive guide to the policies of the Town of East Bloomfield with regard to employment. The Employee Handbook is intended to assure compliance with State and Federal requirements; and

WHEREAS, the Town Board has determined that there is a need to continually review and update the Town's personnel policies and procedures contained in the Town's Employee Handbook on a regular basis to ensure that employees and prospective employees are treated in a manner consistent with State and Federal laws and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of East Bloomfield that the Employee Handbook has been reviewed and is hereby adopted to include any updates.

BE IT FURTHER RESOLVED that this Employee Handbook is intended to provide guidelines covering public service by Town employees and is not a contract. The provisions of this Employee Handbook may be amended and supplemented from time to time without notice and at the sole discretion of the East Bloomfield Town Board.

Motion was made by Mitchell, seconded by Fessner, to adopt Resolution 2021-013 Authorizing the Purchase of a Truck for the Highway Superintendent and waive the reading of the Resolution. Discussion was held. Motion Adopted: Ayes 4 (Fessner, Mitchell, MacMillan, and Wille) Nays 0

Resolution 2021-013

Authorizing the Purchase of a Truck for the Highway Superintendent

WHEREAS, the existing truck used by the Highway Superintendent is up for its yearly exchange;

WHEREAS, the Highway Superintendent has submitted the lowest possible bid from West Herr Ford, Inc. located at 5026 Camp Road, Hamburg, New York;

WHEREAS, the bid received is for a 2021 Ford Ranger Club Cab from West Herr Ford, Inc. at a cost of \$33,266.43; now therefore be it

RESOLVED that this Board authorizes the purchase of a 2021 Ford Ranger Club Cab for the Highway Superintendent for a total of \$33,266.43; and be it

RESOLVED, that this Board authorizes the purchase from West Herr Ford, Inc. located at 5026 Camp Road, Hamburg, New York; and be it

RESOLVED, that a copy of this resolution be given to West Herr Ford, Inc. located at 5026 Camp Road, Hamburg, New York; and to the Highway Superintendent.

COMMITTEE REPORTS:

Audit: Nothing to report.

Buildings and Grounds: Kimball reported on a mouse issue at Veterans Park. Discussion was held.

HIGHWAY: Nothing to report.

IT/TECHNOLOGY: Nothing to report.

INSURANCE: Mitchell reported that he is looking into the possibility of offering Long-Term Care Insurance to Town Employees. Discussion was held.

PARKS and RECREATION: Fessner reported that he and Conradt will be putting together a committee to discuss updating the Parks and Receptions Plan. Discussion was held.

WATER/SEWER VILLAGE OF BLOOMFIELD: Nothing to report.

PERSONNEL: Nothing to report.

COMMUNICATIONS: None.

ROUND TABLE – OTHER BUSINESS: Mitchell asked if there were any issues with the County Road #39 Road Project. Stewart replied she thought they did a fantastic job. Discussion was held. Kimball reported he knew of no issues with the project. Kimball reported that he’s planning on seeking re-election in November. If anyone has any questions or comments he asked that they contact him directly.

BUDGET TRANSFERS/AMENDMENTS: Motion was made by Fessner, seconded by MacMillan, to approve the Budget Transfers and Amendments as submitted. Discussion was held. Motion Approved: Ayes 4 (Fessner, Mitchell, MacMillan, and Wille) Nays 0

PAYMENT OF BILLS: Motion was made by Fessner, seconded by MacMillan, to approve paying of the bills as submitted. Discussion was held. Motion Approved: Ayes 4 (Fessner, Mitchell, MacMillan, and Wille) Nays 0

General Fund A	- Abs. #024- Vouchers -	410-422,426-428,430-432,434, 437,438,7297,7299,7311,7318-7321 7324	\$	19,944.57
General Fund B	- Abs. #024 - Vouchers -	411,412,417,427,429	\$	5,774.59
Highway DA	- Abs. #024 - Vouchers -	427,7297,7302	\$	3,486.03
Highway DB	- Abs. #024 - Vouchers -	439,7295,7298,7300,7301,7303- 7310,7312-7318,7320,7322,7323	\$	16,107.17
VP Improv. Project	- Abs. #024 - Vouchers -	435	\$	359.80
Sewer Dist. #1	- Abs. #024 - Vouchers -	410,416,438	\$	15,172.20
Water Dist. #1	- Abs. #024 - Vouchers -	410,416,423-425,433	\$	215.25
Water Dist. #2	- Abs. #024 - Vouchers -	410,416,423-425,436	\$	7,067.64
Water Dist. #2 Ext.#2	- Abs. #024 - Vouchers -	416,423,425	\$	36.93
Water Dist. #2 Ext.#6	- Abs. #024 - Vouchers -	410,416,423-425,436	\$	616.93
General Fund A	- Abs. #101- Vouchers -	1,2,4,5,7-11	\$	14,575.11
General Fund B	- Abs. #101 - Vouchers -	3,6,7,10	\$	2,941.61
Highway DA	- Abs. #101 - Vouchers -	7,10	\$	5,945.07
Highway DB	- Abs. #101 - Vouchers -	7,10	\$	3,034.82

ADJOURNMENT: Motion was made by Mitchell, seconded by MacMillan, to adjourn the meeting at 6:42 PM. Motion Approved: Ayes 4 (Fessner, Mitchell, MacMillan, and Wille) Nays 0

Respectfully Submitted,

Margaret M. Gochenaur
Town Clerk